

Motto +3 Degree College, Motto, Bhadrak

Tender Documents for

Supply of

Non-Civil Items under OHEPEE

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Tender/Quotation No	
Name of Tender issuing Authority	Principal, Motto +3 Degree College, Motto, Bhadrak
Scope of Work	Supply and installation of Non-civil Items under OHEPEE
Items to be Supplied	As per Annexure-I
Cost of Tendor Documents	Rs. 500 .00 in form of DD
Earnest Money Deposit(EMD)	As mentioned in Annexure-I
Performance Bank Guarentee (PBG)	2% of Order Value
Date of issue of Tendor Documents	
Last Date for submission of Tendor	
Mode of Submissioon	Speed Post/Regd. Post only
Address for Communication	Principal, Motto +3 Degree College, Motto, Bhadrak, Odisha, 756132

ELIGIBILITY CRITERIA

The bidders desirous of applying for the supply of sufficient items are required to fulfill as mentioned in the following Annexure conditions:

1. Must be registered under GST Act.
2. The bidder, must submit copy of audited balance sheet , profit & loss account certificate by the Chartered Accountant along with the acknowledgement of Income Tax Return for last 3 years as a proof in the Technical bid.
3. The Bidder Should not have been blacklisted by any State Govt./ Central Govt./PSU in India. A self declaration is required as per Annexure III.
4. Must have a valid PAN.

BID SUBMISSION

Steps to be followed for submission of bid

1. Earnest money Deposit (Attachment 1EMD), Bidder.has to submit EMD of required amount in favour of "**Principal, Motto +3 Degree College, Motto, Bhadrak**" The EMD of unsuccessful bidders will be refunded on acceptance of the work order. The EMD of successful bidder will be returned on submission of performance security.
2. The bid not accompanying EMD is liable to be rejected.
3. The bidder should supply the items as per technical specification as mentioned in Terms and Conditions in Bid.
4. Separate tender with EMD has to be submitted for each section mentioned in annexure 1. The same should be superscripted on the top of the envelope.
5. The bidder should submit details as per Annexure II, duly filled in, signed and complete in all respects. No alteration / modification shall be permitted.
6. A self declaration that the tenderer has not been blacklisted by any state Government/ Central Govt./PSU in India as per Annexure III.
7. Audited balance sheet and profit & loss account along with copy of ITR of last 3 financial years.
8. Rate quoted should be inclusive of GST. No price increase on account of change in tax structure, duties, levies, charges etc shall be permitted.
9. The tender should be submitted by Speed Post / Registered Post only.

GENERAL TERMS AND CONDITIONS OF THE BID

1. Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Motto +3 Degree College, Motto, Bhadrak, ODISHA and send it by Post/ Registered Post only (No hand delivery will be entertained). However the Authorities shall not be responsible for postal and other delays in receipt of the Bids.
2. Bidders are requested to check for any notice/ amendment /clarification etc. to the tender document through the Website www.mottodegreecollege.ac.in /Notice board of the office Principal, Motto Degree College, Motto, Bhadrak. No separate notification will be issued for such notice/amendment /clarification etc in the print media or individually.
3. Technical proposals will be evaluated on the basis of compliance to eligibility criteria, technical specification, and other terms and conditions stipulated in the tender documents. - The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
4. **Award of Contract:** Financial bids with lowest price quotation for the assignment as per Annexure-I will be considered for negotiations and award of contract. However where there is tie between bidders in lowest evaluated package price, the person having highest financial turnover in the preceding 3 financial years will be given preference.
5. **PERFORMANCE BANK GUARANTEE :** The selected bidder shall deposit performance security of 2% of order value in the form of a demand draft/ fixed deposit receipt from a commercial bank/bank guarantee from a commercial bank within Fifteen (15) working days of the date of notice of award of the tender. The performance security deposit will be retained till 60 days from date of delivery.
6. The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the Bidder.
7. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without using abbreviations.
8. The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.
9. All the transit risks shall be the responsibility of the supplier.
10. All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Bhadrak.
11. If the work is found un-satisfactory or, if the firm dishonours the contract, the Performance Security Deposit may be forfeited and the job may be entrusted to another firm. In this regard the decision of the Committee is final and binding on the contractor.
12. **Payment Terms:** All payments will be made within 15 days of submission of invoice, based on completion of respective terms & conditions. TDS will be deducted as per the rules. The invoice will be raised in favour of Principal, Motto +3 Degree College, Motto, Bhadrak (Odisha).

Section-1(EMD of Rs. 20000.00 in form of DD needs to be submitted)

Sl No	Items	Specification
1	Desktop	i5 10th Generation, 4GB RAM, 1TB HDD, 19" Monitor, Win 10 Preloaded, 3 yrs onsite warranty, 600VA UPS with 1 year Antivirus
2	Printer	Multi Function, PRINT SCAN COPY
3	Photocopier	Desktop Model, PRINT SCAN COPY with network enabled, 22ppm, duplex printing with DADF/RADF
4	CCTV	IP based CCTV, Camera 2.0MP Bullet, 16 channel NVR, 4TB Hard Disk, CAT6 cable, Wall Rack, 50" Monitor
5	Podium	With integrated sound, amplifier and mic
6	PA System	1 nos 500 watt amplifier, 4 nos 100 watt soundbox, 2 nos cordless mic, 1 nos wired mic, 1 nos lapel mic
7	Projector	LCD SVGA 3200 ANSI Lumen, HDMI support with 6 x 4 tripod stand
8	TV	LCD with HDMI port, 55"
9	Dustbin	120ltr capacity with cover and wheel
10	Water Purifier	8-10 ltr capacity, wall mounting with UV+RO+TDS
11	Fire Extinguisher	4.5 kg Co2, ISI approved
12	Mobile Stand	To be used for online classes

Section-2(EMD of Rs. 10000.00 in form of DD needs to be submitted)

Sl. No	Items	Specification
	Steel rack for Library	7ft height, 4ft wide with 5 racks
	Steel Almirah	6.5ft height, 3ft wide, 4 racks with secret chamber
	Steel waiting hall chair	3 seater, steel Body
	Chair for Common Room	With arm, fabric cover

Section-3(EMD of Rs. 10000.00 in form of DD needs to be submitted)

Sl. No	Items	Specification
	Inverter with Battery	2000VA inverter with 200AH Tall Tublar Battery
	Stabilizer	5KVA
	A.C	2Ton 5star energy rating with stabilizer
	LED Bulb	18watt.
	LED Bulb	23watt.
	LED Bulb	30watt.
	Street Light	LED 30watt

Section-4(EMD of Rs. 10000.00 in form of DD needs to be submitted)

Sl. No	Items	Specification
1	Volley Ball	Size-4
2	Volley Ball Antenna	Fiber-1Mtr
3	Football	Size-5
4	Cricket	Bat, Tennis Ball, Dues Ball, Leg gaurd, Thigh Pad, Arm Pad, Batting gloves, keeping gloves, keeping leg gaurd, helmet, stump, Full mat (coir), Chest gaurd, Elbow Gaurd, Kit Bag, Score Book, Sythetic Ball, Net
5	Measurement Tap	50mtr fibre, 100mtr fiber
6	Air Pump	Compressor Air Pump for Volleyball and Football
7	High Jump	Post and Bar, Alum 4mtr fiber
8	Discuss	Rubber, 2Kg and 1 Kg
9	Relay Batton	Different Colour
10	Athletic Starting Block	
11	Shot Put	4kg, 3.63kg, 6kg, 7.26kg
12	Javelin	Bamboo 800g, 600gm, steel 800gm
13	Clapper	Athletic
14	Whistle	
15	Long jump take off Board	
16	Stop watch	
17	Countdown watch	

Section-5(EMD of Rs. 10000.00 in form of DD needs to be submitted)

Sl. No	Items	Specification
1	Books	CBCS curriculum, Text Books and Reference books for Odia, History, Pol Sc, Education, Eco, English & Commerce as per FM University Syllabus

ANNEXURE-II

Sl. No	Particulars	Remarks
1	Name of the Firm/Agency/Company	
2	Complete Address of Regd. Office	
3	Telephone No and Email-ID	
4	Name of Authorised Signatory	
5	GST Regd. Number	
6	Pan No	
7	Details EMD	

Place
Date

Seal and Signature of
Authorized Person

SELF DECLARATION FOR NOT BLACK LISTED

To
Principal,
Principal, Motto +3 Degree College,
Motto, Bhadrak, Odisha

Ref-Tender No _____ **Dated** _____

Madam/Sir

I/We _____ hereby confirms that
our firm has not been banned or blacklisted by any Government organization/
Financial Institution/Court/Public Sector Unit/Central Government.

Date

Place

Seal and Signature of the Bidder